

## KOVACS UWC STUDENT HOUSING VILLAGE – COVID-19 CODE OF CONDUCT

### 1. GENERAL

The following will be a living document and changes will effect as circumstances change in line with restrictions that give guidance to these measures with the approach to minimise risk and to protect all. This document is an Addendum to the General Kovacs Code of Conduct for the purpose to encourage safe and responsible behavior. All residents must abide by the addendum as it aligns to Health Regulations and rules set out by UWC in relation to COVID-19.

### 2. MAIN GATE AND TURNSTYLE

- 2.1 All students will undergo daily screening procedures, and temperature checks when entering at the residence gates and completing the entry register.
- 2.2 No visitors will be allowed onto the precinct
- 2.3 Shop vendor will only be accessible to Kovacs residents, staff and contractors
- 2.4 Social distancing to be practiced at a minimum of 1.5m distance between walk in residents at the gate while being processed.
- 2.5 No entry or exit without a facemask
- 2.6 Wizzapp - Residents only need present Wizzapp upon entry and temperature only taken upon entry. Anyone with a temperature over 38 degrees Celsius must be read again after a 10 minute cooling period as initial temperature might have been higher for reasons other than coronavirus infection
- 2.7 Anyone with a high temperature on the 2<sup>nd</sup> reading needs to be isolated (Above 38 degrees Celsius)
- 2.8 All isolated cases to be reported to as per UWC determined protocol
- 2.9 Residents are to proceed directly to their rooms and remain indoors as far as possible
- 2.10 Residents to practice minimal movement on the Kovacs precinct.
- 2.11 Turnstile to follow same entry/ exit procedure as at main gate.
- 2.12 If not already done, the student will **sign a Code of Conduct** that guides movements and behaviour while in residence.

### 3. RESIDENTIAL BUILDINGS

- 3.1 Sanitize your hands on entry and exit of all buildings

- 3.2 All communal areas to have a maximum of 3 residents at a time. This applies to kitchens, passage ways, communal bathrooms, stairways etc. Kitchen area to be demarcated with stop point to view amount of residents in kitchen, if already occupied with 3 people please return later, alternatively arrange times to schedule kitchen usage amongst cluster occupants
- 3.3 Residents to be encouraged to only use the kitchen to prepare food and then move to their room to have their meals. They are also to ensure that they clean up immediately and take their dishes to their rooms
- 3.4 No visiting in the blocks and rooms
- 3.5 No social gatherings in the kitchen areas
- 3.6 Residents to wear masks in the communal/kitchen area (while cooking) and Kovacs grounds
- 3.7 Suggestion - Residents' can start a WhatsApp group
- 3.8 Residents to report transgressors
- 3.9 Code of Conduct still relevant
- 3.10 Residents to collect all parcels or deliveries at the Kovacs main gate
- 3.11 NO Uber drivers inside Kovacs gates
- 3.12 All students are informed that they must keep a daily log of movements for contact tracing purposes.

#### **4. LAUNDRY AREA USAGE**

- 4.1. Tokens to be ordered via door buzzer at Laundry door entrance to alert security. Security to take tokens down to residents and hand over sanitized tokens. Tokens will only be sold from 9am- 12pm every day. Please plan accordingly.
- 4.2. Laundry area demarcated with stop point to view amount of residents in laundry, if already occupied with 4 people please return later
- 4.3. Demarcated social distancing floor markers to be strictly adhered to
- 4.4. Only the admin side entrance door leading to the laundry will be accessible using student card
- 4.5. Face masks to be worn at all times

#### **5. RECEPTION AREA**

- 5.1 No face to face contact with any student
- 5.2 Residents to send emails or WhatsApp
- 5.3 Proof of residence can only be emailed
- 5.4 Admin main entrance door will be locked down for students

## 6. ROOM MAINTENANCE

- 6.1 Residents to continue using the maintenance app to report maintenance issues
- 6.2 Maintenance staff will ensure they are fully equipped with Covid 19 PPE at all times.
- 6.3 If possible, maintenance to schedule time and student to step out of the room into passage way while maintenance staff attendants to call
- 6.4 Residents must have mask on upon staff member entering room. The student may only remove the mask once the staff member leaves
- 6.5 Staff member to disinfect area where they worked where possible.

## 7. ISOLATION SPACES AND TESTING FOR RESIDENCE STUDENTS

- 7.1 Alternate off-site spaces have been identified for: High-risk residence students considered as **Persons Under Investigation (PUIs) and confirmed cases**.
- 7.2 **Low-risk cases** of residence students who display symptoms, may on the basis of professional advice, be instructed to **self-isolate within their rooms** until further action is required. They will also be handled as PUIs and will be monitored and issued with additional relevant PPE.
- 7.3 Residential Services, in collaboration with the Risk and Compliance Department, will make the necessary arrangements (including transportation to the testing site for a student, and this will be done with due care without placing other students, staff members or members of the public at risk.
- 7.4 Once the student has been **medically cleared for reintegration** into residences, the student will be transferred back to residence.
- 7.5 Referrals will be made for others who may be at risk, for screening and related appropriate measures to prevent possible further transmission (daily log of movements and contacts are essential for contact tracing).

**Proof of receipt and compliance for the Kovacs Code of Conduct**

I, \_\_\_\_\_ (I.D. Number: \_\_\_\_\_) living

In Block \_\_\_\_\_ room \_\_\_\_\_, hereby declare that I have read the Kovacs Code of Conduct and that I understand its contents. I hereby acknowledge that it is applicable to me and

Guests/visitors and I also understand that any transgression of the Code of CONDUCT can lead to disciplinary action.

\_\_\_\_\_  
Resident

\_\_\_\_\_  
Date